

Presentation Packages/Software/Application

Presentation software/package/application is the software through which new users can also easily use that software, because information about sign language, signs, steps, messages, etc. is easily obtained in this software. A Presentation package is a software program that contains a text editor and the ability to add charts and graphic images, such as photographs, clip art, or other objects to make a slide show to communicate visually to an audience.

A presentation program is a software package used to display information in the form of a slide show. It has three major functions an editor that allows text to be inserted and formatted, a method for inserting and manipulating graphic images, and a slide-show system to display the content.

Examples of Presentation Packages/Software/Application:-

1. Microsoft Power Point
2. Window movie maker
3. macromedia flash
4. Open office

Features of presentation package

There are following important features of Presentation Package:-

1. Creation of Slides
 2. Animation
 3. Transition
1. **Creation of Slides:** - A slide is a single screen of a presentation, and every presentation is composed of several slides. Slides contain any mixture of text, images, video, animations, links and sound

2. **Animation:** - Animation effects allow the various elements on each slide to appear after a certain amount of time or when a presenter presses a button.
3. **Transitions:** - This is how the presentation software “moves” the display of one slide to another. Transitions usually include dissolving from one slide to the next or the current slide being moved in some way to show the next slide as though it was underneath.

Way of open MS PowerPoint

There are many ways of loading Microsoft word:

- a. If the icon of the package is on desktop, double click on it for it to open.
- b. If the icon is not on the desktop, follow the step below:
 - i. Click the Start Button
 - ii. Click on all program
 - iii. Select and click Microsoft office
 - iv. Select and click Microsoft PowerPoint

Use / Operation of PowerPoint

The following operations can be performed on MS PowerPoint.

- a. Create new presentation.
- b. Insert text, pictures and graphs
- c. Animate contents
- d. Add new slide
- e. Save presentation
- f. Run slide show
- g. Print presentation

h. Close presentation

Benefits of Presentation Package

1. Easy to create colorful and attractive design/presentation.
2. Easy to convey messages to the audience.
3. Easy to present and maintain eye contact with large audience.
4. Enhances the assimilation of information.
5. It makes the presentation interesting.
6. It supports multimedia.
7. To add) create slides effects.
8. Useful for developing speaker interaction.
9. It supports Object Linking and Embedding (OLE).
10. It engages multiple learning styles.
11. It improves audience focus.
12. It supports easy way to organize ideas and information.
13. Presentation in the absence of the speaker.